

LIVERPOOL PLAINS SHIRE COUNCIL

POLICY REGISTER

Policy No. 2.2

POLICY TITLE: CEMETERIES

File Reference No: C.10/C.11
Date Adopted: 21st August 2002
Minute No: 8039
Last Updated: 25th September 2013

History of Policy Review

Version	Adoption Date	Minute No	Details of Review
1	21 st August 2002	8039	New Policy
2	25 th September 2013	571	Policy Review

OBJECTIVES

To provide cemetery facilities that are functional and meet the needs of the community.

POLICY STATEMENT**LAWN SECTION**

The Lawn Section of the Quirindi Cemetery must be used for all burials and new reservations. The Lawn Section at Wallabadah, Werris Creek and Willow Tree is optional.

All Lawn Sections are not separated by religious denomination and reservations and grave site purchase must be for the next available plots.

Identification of burial on the concrete path constructed by Council may be by:

1. Bronze plaque of uniform dimensions and wording layout which is installed by Council on a concrete plinth.
2. Bronze plaque of uniform dimensions and wording layout installed on an approved non-weathering masonry construction (marble, sandstone, terrazzo, etc.) that is geometrically identical to the concrete plinth, with installation to be carried out by a monumental mason.
3. Non-weathering masonry construction (marble, sandstone, terrazzo, etc.) inscribed with lettering provided that the plinth is geometrically identical to the concrete plinth, with installation to be carried out by a monumental mason.

No vases, statuettes, etc. are allowed in the Lawn Section, but fixed cubicle flower holders (available from monumental masons) of uniform size and approved non-weathering masonry material (marble, granite, terrazzo, etc.) are allowed.

The size of the plaque is 380mm x 215mm. Plaques that are available for double depth plots are Low Profile Phoenix Book (single casting) or Dual Plaque with detachable plates. Motifs, insignia, etc. are allowable at an extra cost.

The only allowable variation on plaques is for War Grave plaques measuring 380mm x 280mm (which is the only size made for the War Graves Commission).

The fee structure as set by Council for a grave site must be paid at the time of reservation. Fees for digging, interment, bronze plaques and perpetual maintenance are charged at the time of burial. The charge for a plaque is unchanged if an alternative plinth is supplied by a monumental mason.

OLD SECTION

The old section with various denominations at Quirindi only allows burials of existing reservations.

The Town/Village Cemeteries at Wallabadah, Quipolly, Currabubula, Spring Ridge, Willow Tree and Werris Creek allow new reservations and burials.

The Cemetery at Walhallow/Caroona is controlled and maintained by the Walhallow Local Aboriginal Land Council.

The cemeteries at Blackville, Yarraman, Bundella and Colly Blue are closed for burial.

COLUMBARIUM

There are walls in the Quirindi and Werris Creek Cemeteries and these may be used for ashes or as a memorial. A standard size plaque 145mm x 120mm for the A, B & C Walls and 170mm x 150mm for the D Wall only is used, with single flower bases an option at cost.

Council installs all ashes and plaques.

The fee structure is the same for ashes and a plaque, or the plaque only by quote from the foundry.

MEMORIAL ROSE GARDEN

An area behind the walls of the Columbarium in the Quirindi Cemetery is allocated for use as a memorial rose garden. The garden is maintained by Council during normal Cemetery maintenance.

No ashes in containers will be allowed to be placed in the rose garden.

Families of the deceased are permitted to plant a rose in the garden in memory of the deceased.

MONUMENTAL WORKS

Monumental works in the Lawn Section may be carried out by a qualified stonemason after payment of the Monumental Works application fee.

The general public may carry out monumental works to the Old Sections only.

COMPLAINT HANDLING PROCEDURES

Refer to Council's Complaints Handling Policy.