



SEWER APPLICATION FORM

Sewer Junction and/or Sewer Sideline
 Disconnection Sewer Main Extension

Application No: _____ DA No: _____ Assessment No: _____

HOW TO COMPLETE THIS FORM

1. **COMPLETE** all information as to the applicant and owner, **LOT No, SECTION No, DP** and the **EXISTING PROPERTY ADDRESS** to correctly identify the allotment. All information must be included before the sewer service works will be carried out.
2. **COMPLETE** the **LOCATION PLAN** below for the preferred main service position.
3. **READ** and **SIGN** acceptance of the conditions for sewer services on the back of this form.
4. **PAY** the appropriate fee at the Customer Service Centre.
5. **A MARKER** with the word **'SEWER'** and the **LOT No.** prominently displayed thereon **MUST** be placed at the point where the sewer service is preferred.
6. **THE SEWER SERVICE WILL NOT BE CARRIED OUT UNTIL A MARKER IS PROVIDED.**

EXISTING PROPERTY DESCRIPTION

LOT/PORITION: _____ SECTION: _____ DP: _____

HOUSE No: _____ STREET: _____ TOWN: _____

LOCATION PLAN

Please provide a sketch below or attach a plan clearly indicating the location of the property and the preferred location of the sewer service required. Please note sewer reticulation plans are available upon request.

<p>Example location plan</p>	
<p><i>Office use only</i></p> <p>App. Checked: Yes <input type="checkbox"/> No <input type="checkbox"/> Date: _____ Comments: _____</p> <p>Marker on site Yes <input type="checkbox"/> No <input type="checkbox"/> Date: _____</p>	

This agreement is considered a binding agreement and must be signed personally by the property owner/s and the licensed plumber

Applicants are reminded that sufficient information must be supplied **on the diagram** to identify the allotment to which the agreement refers. This should include nearest cross street and any other necessary identification. Applicants should provide a separate map if space is insufficient. Adequate survey pegs defining the front and side boundary must be available on site to enable installation of the service in the correct position. If sufficient information is not supplied, it may be necessary for the agreement to be returned and it is very likely that delays in installation will result.

The applicant is responsible to ensure that the area at which the sewer connection point is to be installed is clear of materials or rubbish.

Should Liverpool Plains Shire Council be prohibited from installing the sewer connection point due to one of the above, requiring reprogramming of the installation, an **inconvenience fee shall be payable**.

The service is subject to the conditions listed below and to Local Government Regulations.

Whereas Liverpool Plains Shire Council will endeavour to connect the service at the point nominated on the diagram by the applicant, this may not always be possible and is subject to approval by the Water Services Manager.

Sewer Service will be provided upon submission of a Sewer Application Form, correctly completed and payment of the fee in accordance with Council's current Schedule of Fees and Charges.

Conditions for the provision of sewer services

- 1 Where there is an existing sewer junction and/ or sideline, the provision of any additional sewer junction and/ or sideline will be at full cost to the applicant.
- 2 Any work needed from the Council's sewer junction or end of sewer sideline to the house will require the owner to engage their own plumber.
- 3 Works executed on all pipes and fittings to be connected to Council's sewerage system must be strictly in accordance with the provisions of the Local Government Act 1993 and to Council's requirements. **Only Council is to install junctions on live sewer mains.**
- 4 A person who is not a licensed plumber or drainer shall not fit, alter or interfere with the sanitary drainage pipes and fittings used on any premises in connection with the connection to Council's sewerage system.
- 5 Sewer junctions will not normally be provided to trunk sewer mains and any connection to a main larger than 150mm diameter is at Councils discretion and will be at full cost to the applicant.
- 6 A person wishing to discharge liquid trade waste to the sewerage system **must**, under section 68 of the *Local Government Act 1993*, obtain prior approval from Council. Discharging liquid trade waste without an approval is an offence under section 626 of the Act. (LPSC Policy No. 2.11)

The undersigned confirm they have read and accept the connection policy as set out on this form and conditions that are in accordance with the Local Government Act (1993).

Owner's Name: _____

Plumber's Name: _____

Address: _____

Address: _____

Phone No: _____

Phone No: _____

x _____

x _____

Property Owner's Signature

Applicant's Signature

OFFICE USE ONLY

Agreement No:

Date Installed:

Size of Main: mm Fronting Property **YES / NO**

Comments on any problems encountered during installation of service, which may lead to over-expenditure on job.

Other details:

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Payer:

.....

Payment by Applicant \$

Installed by:

Receipt No.: Date:

Rates database updated by:

WATER SERVICES OPERATOR

Date:

Agreement approved please proceed with work.

.....
Water Services Manager Date
